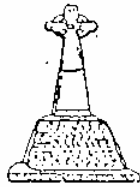


# **BRYMBO**



## **CYNGOR CYMUNED      COMMUNITY COUNCIL**

**Bethan M Hughes Clerk and Financial Officer**

15 Chestnut Avenue Wrexham LL12 7HS

MINUTES OF THE MEETING OF BRYMBO COMMUNITY COUNCIL HELD ON  
TUESDAY 13<sup>TH</sup> MAY 2025 AT BRYMBO SPORTS AND SOCIAL COMPLEX.

Present (Chair) Cllr P Rogers (also CBC)

Brymbo Ward- Councillors D Ashworth, J Garston, K Mathews, J Phelen, S  
Rawlinson and C Williams.

Tanyfron Ward- Councillor G Hughes.

Bwlchgwyn Ward- Councillors. K Peacock, M Peacock and J Williams.

County Borough Councillor P Rogers

Apologies Cllrs W Martin and C Harris

The minutes of the meeting held on Tuesday 8th April 2025 were confirmed as a true  
record and signed by the Chair.

DECLARATION OF INTEREST- J Garston and M Peacock- BHT. (Planning)

### **2 COUNTY BOROUGH COUNCILLOR'S REPORTS**

No report had been received from CBC Brown or CBC Wellens.

CBC Rogers said that the road surfacing programme had been finalised and the wall  
repaired on Cheshire View. The footpath from Lodge to Brymbo had been completed  
and new solar lighting had been installed. The grass cutting programme was slightly  
behind schedule however the large playing fields were being cut on a regular basis.  
He told members that he had been approached by contractors who were carrying out  
work in Brymbo regarding using Bronwen's Green as a base for storage etc. They  
had offered to pay a monthly fee and would also pay the electricity bill if they were  
able to use the container that was sited there. They had also agreed to do some  
work around the site as gesture of goodwill if the CC agreed to them using the site.  
Cllr Ashworth proposed, and Cllr K Peacock seconded, that members agree to this  
proposal. A vote was taken. All were in favour.

### **3. ROADS**

No further information.

#### 4. BWLCHGWYN CHURCHYARD

Cllr J Williams said that she had had a positive and helpful conversation regarding the churchyard in Bwlchgwyn. Progress was now being made to keep the area tidy.

#### 5. PLAYING FIELDS AND PLAYGROUNDS

Cllr Mathews had obtained a quote to repair the damaged bench by the steelworks at the top of the red path. This work would now go ahead as it was under £100.00. With regards to the composite benches discussed at the previous meeting, WCBC would provide quotes and, if accepted they would install them free of charge.

#### 6. PLANNING

##### CHANGE OF USE OF LAND TO CAR PARK

##### BRYMBO IRON AND STEEL WORKS NEW HIGH STREET BRYMBO

P/2025/0339 No observations made.

##### CHANGE OF USE OF LAND FROM AGRICULTURAL LAND TO A SINGLE-FAMILY GYPSY/TRAVELLER PITCH, ALTERATIONS TO VEHICULAR ACCESS LAND AT PENTRE FRON ROAD PENTRE FRON ROAD COEDPOETH

P/2025/0347-Observations made.

##### CHANGE OF USE OF LAND TO A 3 PITCH FAMILY GYPSY/TRAVELLER SITE AND ERECTION OF STABLES

##### LAND TO THE NORTH OF BRYMBO ROAD BWLCHGWYN

P/2025/0268- Observations made.

#### 7. LIGHTING

The Chair said that he had been approached by an energy consultant who was working with other CCs in the area to assist with renewing lighting energy contracts as Scottish Power were phasing these out. He had requested permission to act as a broker to get the best deal for the CC. Cllr Mathews proposed and Cllr C Williams seconded that the Chair speak with him to look at reducing the energy bills and to get the best deal for the CC. A vote was taken. All were in favour.

#### 8. TANYFRON MUGA PLAY BIN REQUEST

A request had been made the Youth service to place a large storage padlocked box for their equipment at the site. Members agreed that this should not be placed on the tarmac as it could be damaged and should, if agreed, be placed on a concrete base. The Clerk would draft a response to WCBC stating this.

#### 9. GRASS CUTTING GRANT APPLICATION

An e-mail requesting £2000.00 for grass cutting at St. Mary's Churchyard been received by the Clerk. Members said that they would like to know how much money had been left in the account when the Church closed. Members said that before any agreement could be made, they would like to reassurances about the number of graves that were to be fenced off. Also, a donation application should be completed, and the paperwork needed to be seen that all other organisations had to provide to the Clerk upon a grant application.

## 10.INTERNAL AUDIT

The internal audit had been completed and the following recommendations had been made.

1. A duplicate payment was made via bank transfer in January 2025, this was identified by the Clerk and had since been repaid. The recommendation was for Internal controls to be in place to prevent duplicate payments. The Clerk had contacted the bank as the duplicated payment had been identified immediately. The bank said that there had been an error in their system which had produced 2 payments. They began an investigation and refunded the outstanding amount.

2.The statement from SALIX showed an incorrect balance had been stated on the annual return for both 23/24 and 24/25 for 'box 13 total borrowing' on the annual return.

The SALIX statement showed the balance outstanding as at 31/3/25 was £34,400.The recommendation was for the annual return to be amended as follows:23/24 Total borrowing £48,161(The word RESTATED should be written on the annual return and an explanation should be provided to Audit Wales)24/25Total borrowing £34,400 The annual return was amended to show the correct values before internal audit signed the annual return.

3. Total fixed assets had increased by £214,295 in 2024/25. A review of the asset register identified that this was due to increases in the insurance valuation over the past two years.

Assets should be recorded in the asset register at purchase cost or an insurance proxy. When an insurance proxy is used (when purchase cost is not known), the valuation should remain constant until disposal and should not change annually with the insurance increase.

The asset register noted that two assets were purchased in 24/25 at a cost of £1,697.

The annual return should therefore have record a valuation of £675,033. The recommendation was that the valuation of assets in the asset register should remain constant until disposal.

A separate record can be maintained in the asset register of insurance valuations.

The asset register and the annual return should both be amended to show a total fixed asset as at 31/3/25 of £675,033. The annual return was amended prior to the signing of the internal audit section to restate to the 22/23 value therefore removing the increase in insurance valuation.

The Clerk said that the External Audit was now due.

The Chair and the Clerk signed the Annual Return.

## 11.BVHA DE-FIBRILLATOR

Cllr M Peacock said that the pads on the de-fib that was on the wall at BVHA needed replacing. This de-fib did not belong to BCC however as a gesture of goodwill the CC would make enquiries to replace the pads.

## 14.FACEBOOK PAGE

Cllr C Williams asked if there was a possibility of setting up a Facebook page to share with the community events that were being held by BCC. Members agreed to

set up a working group to move this forward. A new logo was also need and members agreed to discuss this.

#### 14. PAYMENTS

6	BVH HIRE OF ROOM YOUTH SERVICE	140.00
7	AUDIT WALES EXT AUDIT 2022/23	811.00
8	AUDIT WALES EXT AUDIT 2023/2024	200.00
9	SCOTTISH POWERCONTAINER	94.77
10	B HUGHES SALARY	*
11	JDH BUSINESS SERVICES INTERBNAL AUDIT	348.00
12	EASILY WEBSITE HOST	20.80
13	SCOTTISH POWER BRON GREEN	267.07
14	SCOTTISH POWER TYF MUGA	310.56
15	SCOTTISH POWER ENERGY	1102.62
16	CLLR P ROGERS RE-IMBURSMENT VE DAY	28.57
17	CLLR P ROGERS REFUND RBL V E DAY	26.49
18	SHERRATTS BRONWENS GREEN	348.60
19	MARIE CURIE DAFFODIL APPEAL DONATION	300.00
20-31	CHAIR/MEMBERS ALLOWANCES	2788.00

..The meeting closed at 8.10 pm.

Signed ..... Chair