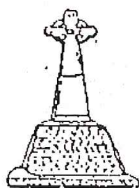


# BRYMBO



## CYNGOR CYMUNED COMMUNITY COUNCIL

**Bethan M Hughes Clerk and Financial Officer**

15 Chestnut Avenue Wrexham LL12 7HS

MINUTES OF THE MEETING OF BRYMBO COMMUNITY COUNCIL HELD ON TUESDAY 12<sup>TH</sup> JUNE 2012 AT BWLCHGWYN COMMUNITY CENTRE.

Present – Cllr B Woodfine-Jones (Chairman)

Brymbo Ward- Councillors J Clarke, Z Clarke, T Crofts, N Davies, K Monti, M Reston, P Rogers and M Shone.

Tanyfron Ward- Councillors T Birch and D Davies.

Bwlchgwyn Ward- Councillor M Jones.

County Borough Councillors D Kelly.

Apologies- Councillors D Griffiths, S Tilston and the Police.

### DECLARATION OF INTEREST

CLLR T BIRCH BRYMBO FOOTBALL CLUB

CLLR WOODFINE-JONES GOVERNOR BWLCHGWYN SCHOOL

CLLR ROGERS BRYMBO HERITAGE GROUP

The minutes of the AGM and the meeting of 15<sup>th</sup> May 2012 were confirmed as a true record with one amendment. Cllr Shone said that under the County Borough Councillor's reports it should say that WCBC planning dept. should have taken action at the beginning of the process, as there was now the potential for future appeals that could leave the tax payer with a very large bill.

### 2. POLICING

Brymbo-3 Violence against a person, 1 B.O.T.D., 1 theft and handling, 1 theft from vehicle, 1 interference with motor vehicle, 1 criminal damage, 1 arson and 10 ASB.

Tanyfron-1 violence against a person, 1 theft and handling, 1 fraud and 4 ASB.

Bwlchgwyn-1 violence against a person, 2 theft and handling, 1 U.T.M.V. (person charged), 1 fraud and 2 ASB.

Cllr Rogers said that there was new PCSO starting in the village in three weeks time. Members raised concerns that the stats. were higher than usual.

Cllr Rogers said that he had met with the Inspector who had said that there was a 28% decrease in incidents to this time last year.

Cllr Rogers said that there had been incidents on the Steelworks site. As a result the landowners would be increasing security. Cllr Shone said that the landowners should already be aware that the site needed to be secured properly to avoid any incidents happening.

### **3. COUNTY BOROUGH COUNCILLOR'S REPORTS**

Cllr Kelly said that he had visited a resident in the village with regards to a possible breach of planning regulations. There was an enforcement officer looking into it. Cllr Kelly said that WCBC were looking to save approx. £100k on all Community centres in the Borough. He said that he was chairing a meeting the following day of a new committee that was reviewing costs, with the possibility of reducing staff costs.

Cllr Rogers said that things had settled down politically at WCBC after recent changes and the new scrutiny committee was to looking to be much more focused than previously.

Concerns had been raised about the parking situation at Tanyfron School and the dance school. Cllr Birch said that it was going to be very difficult to solve as it was ongoing. He said that there were many cars still parking and making things difficult and dangerous. Cllr Rogers said that he would be looking into seeing what could be done. Cllr Rogers had already spoken to the Head teacher, and WCBC would be taking enforcement action. He said that more yellow lines along the road would now be a priority outside the school.

Cllr Rogers said that he was due to meet with BDL and Steve Bayley of WCBC. Cllr Birch asked if he would report back from the meeting to members. Cllr Davies asked if it was possible for members who were not now Councillors to stay as members with BDL. Cllr Rogers said he would make enquiries. Cllr Davies asked whether there was any news on the funding request for the Community Centre, and Cllr Rogers said he that no-one had yet got back to him about it. Cllr Davies asked if the cheque could be written in time for the next meeting. This was agreed. Cllr Birch wished it to be minutes that he had expressed concerns with regards to the part funding of the grant at the previous meeting.

### **4. CAMBRIAN HOUSE**

Cllr Monti said that he had nothing to report on Cambrian House. The Clerk read out an e-mail from Brian Stapley with regards to letting out a room at Cambrian House for the Communities First project. Cllr Rogers said that he had been informed that a base had already been found. The Clerk would reply to the e-mail.

The Clerk said that she had not as yet heard anything from the valuation office with regards to the rates.

Cllr Shone proposed to re-sin the decision to sell Cambrian House as the decision had been made 6 months previously. He said that the building was ready for occupation for the first time since the Community Council had taken back the lease from WCBC. He said that the CC should bring in 3 commercial agents to define rental values for the building, under a no let no fee situation. He said the CC should now advertise the space as individual office lets. Cllr Davies seconded this proposal. Cllr Rogers disagreed as he said the building



was costing villagers huge amounts annually and the process of selling the building should continue. The income generated from a sale could then be invested in the Community. Cllr Birch said he agreed with Cllr Rogers. Cllr Birch said he remembered a decision being made to appoint Cllr Shone to project manage the letting of Cambrian House. Cllr Shone said that this decision was made however his appointment had been questioned at a previous meeting and he therefore withdrew from the project. Cllr Shone said that the CC was duty bound to be diligent as members of the public could challenge any decisions made by the CC with regards to Cambrian House, as it was an asset of the CC. Cllr Reston said that Cambrian House was like a white elephant and the longer the CC kept it the costs were increasing. Cllr Z Clarke said she agreed with Cllr Rogers regarding the cost to the CC, however, if it was to be let on a no let no fee basis professional help should be sought to do this. Cllr J Clarke asked if the CC would be able to sell it and Cllr Davies said that £380,000.00 had been spent on the building however a valuation the previous year had been set at £125,000.00. He said it would be criminal to sell it at that price. Cllr Kelly said that no accounts had been provided for the building for the year. The Clerk provided a detailed report on the income and expenditure which was due to be shown under the Audit report which had been put on the Agenda for that night. Cllr Davies said that the rates were the main expenditure, and Cllr Shone said that each individual office should have been rated separately, however, when WCBC took on a tenant the building had been rated as one individual block. When the lease ended it should have reverted back to individual rateable units but had not. Cllr Woodfine-Jones reminded members that a proposal had been made and suggested that perhaps the CC should act on what Cllr Z Clarke said and consult a professional agent. A vote was taken on the proposal to re-sin the decision to sell the building. A show of hands resulted in 8 votes in favour of the proposal and 4 against. Cllr Rogers asked who would be in charge of taking this project forward. Cllr Woodfine-Jones said that the sub-committee would do this.

## **5. ROADS**

Mountain View was due to be re-surfaced as it had deteriorated and WCBC were looking into who was responsible for the entrance to the Cricket Club as this badly needed maintaining.

Re-surfacing on Tanyfron Road was still delayed, and remedial works were to be completed on Coed y Felin Road and upon completion would then be adopted.

## **6. BUS SHELTER SERVICES AND STOPS**

No further information.

## **7. PLAYING FIELDS AND PLAYGROUNDS**

No further information.

## **8. FOOTPATHS/LIGHTING**

Cllr Rogers said that another lamp column had been lost to Scottish Power in Brymbo. Cllr Woodfine-Jones said that he had contacted Scottish Power and sent them a copy of the invoice for the previous two columns that had been



taken. He had issued them with an embargo, and told them that no more were to be removed. The Clerk said that she had also spoken to the contractors and told them they needed to consult her before removing any more. Cllr Monti said that Scottish Power should be asked to meet with members or lighting reps to discuss the situation. Cllr Shone said that the Community Council as a statutory provider were obligated to supply lighting to the Communities. Cllr Kelly suggested inviting along Geoff Edwards who used to work for the lighting dept at WCBC. The Clerk said that she would contact Scottish Power to arrange a meeting.

Cllr Monti raises concerns that a light had been out for approx. 6 months at the bottom of the steps by the Shop in Brymbo.

## **9. WAR MEMORIAL**

No further information

## **10. CHURCHYARDS**

No further information

## **11 PLANNING**

SINGLE STOREY REAR EXTENSION TO DWELLING

THE BARN PENTRE SAESON FARM BRYMBO ROAD BWELCHGWYN

P/2012/0371-No observations

TWO STOREY SIDE EXTENSIONS

1 HEOL OFFA TANYFRON

P/2012/0375 –No observations.

Cllr Kelly said that he the planning application recently submitted at Pentre Saeson had now been granted.

## **12. DONATIONS**

Southsea Church-£100.00 Proposed by Cllr Birch, seconded by Cllr Rogers. All in favour.

Bwlchgwyn School-£250.00 Proposed by Cllr Jones, seconded by Cllr Birch. All in favour.

Brymbo Angling Club-£250.00 proposed by Cllr Davies, seconded by Cllr Shone. All in favour. Bwlchgwyn Luncheon Club-£300.00 Proposed by Cllr Davies, seconded by Cllr Birch. All in favour.

Brymbo Heritage Group.

An application of support had been received along with a request to contribute £1000.00 towards a feasibility study on the development site. Cllr Woodfine-Jones opened by saying that a feasibility study would cost more than the amount BHG was looking to raise. Cllr Shone agreed and said that he had previous experience in this field and the amount needed would be much larger. Cllr Woodfine-Jones said that £12500.00 was not a realistic figure. Cllr Kelly also said that Northern Marches might be able to fund the complete project as BHG were a voluntary group. Cllr Shone suggested that the CC write a letter of support for the project, and BHG should approach Northern marches for assistance. The letter should state that the CC were pleased with the efforts of the Group in what they were trying to achieve, and hoped they could move this project forward. Cllr J Clarke suggested that a financial token should be made, however Cllr Jones said that after seeing the site 6 different

areas would need to be developed and each area would need to be individually looked at. This could be a costly project. Cllr Jones agreed that Northern Marches should be approached for financial assistance and BCC should send a letter of support for the scheme itself. Cllr Rogers said the letter should acknowledge that BCC were trying to be realistic with the cost of the study. Cllr Birch proposed, and Cllr Davies seconded that a letter of support should therefore be sent, and also a letter expressing the CC concerns about the study. A show of hands was taken for this proposal. All were in favour.

### **13. AUDIT**

The Clerk passed all members a financial analysis of 2011/201, and a copy of the Annual Return.

The Clerk told members that the Internal Audit report had been returned by JDH Business Services. 4 Issues had been raised;

a) The risk assessment had been reviewed in 2010/2011, however the response to the risk 'loss of cash through theft' is that insurance cover is in place. This should be a last resort form of risk mitigation i.e. after there has been loss of income. Controls to prevent the loss of income need to be listed in the risk assessment including at least 2 signatories on cheques, regular bank reconciliation, and approval of payments by council and all approved payments listed in the minutes. Risk assessment had now been updated to include the above.

b) Voucher 66 had been entered as a negative payment. This practice for informational purposes should cease.

c) Voucher 126 for a new light column had not been entered in the asset register. The asset register had now been updated.

d) Documentation from HMRC indicated an overpayment in the Clerk's salary contribution. The Clerk had received a quote from Accounting Solutions to accurately complete all HMRC entries and end of year payroll. The quote was a monthly fee of £15.00. Members were all in favour of Accounting Solutions taking on the payroll to enable all entries to be accurate.

All recommendations for 2010/2011 had been implemented. The Annual Return was presented to the Council, and was signed by the Chairman. The Clerk told members that the External Audit would now be submitted to Hacker Young.

Cllr Shone thanked the Clerk for her work on the Internal Audit and said that he hoped no further fees would be passed to the CC as a result of letters of complaint from members of the public that had occurred last year. Cllr Shone proposed, and Cllr Birch seconded that the Annual return and Internal Audit report be accepted by the CC. All were in favour.

### **14. FEE'S FOR BRONWEN'S GREEN**

Cllr Monti said that he had been able to get the grass cut on Bronwen's Green without charge, as the farmer was happy to cut the grass and use it as hay. The gates still needed repairing, and new posts were needed. The Chairman thanked Cllr Monti for all his good work and effort he had put in to maintain Bronwen's Green. Cllr Rogers said that there was a possibility that Youth Offending Service could potentially help with any maintenance work which needed doing. Cllr Monti said this would be beneficial as there was a lot of painting work which needed doing.



The Clerk read out a letter she had received from Brymbo Football Club. It was requesting permission to play at Bronwen's Green. Cllr Monti suggested that for the first year as this team were in the Welsh National League, and Brymbo had never had a team from this league playing on Bronwen's Green before, the fee's should be reduced slightly. The club would also open and clean the changing rooms. Cllr Shone said that the CC would have to pay for the pitch to be marked, and watering and cutting. Cllr Woodfine-Jones said that the first offer could be an introductory offer. Cllr Rogers said that he had been approached by another club for Sunday matches and this would be beneficial to the whole Community. Cllr Shone said that if the cost was too low it may appear to be a cheap facility. Cllr Monti said he thought £25.00 per game to be a reasonable amount for the first year. Cllr Birch said that the CC was already contributing to the maintenance; therefore anything extra would be beneficial.

Cllr Monti therefore proposed that the CC should charge £25.00 per game. This was seconded by Cllr Rogers. A vote was taken with 9 votes for and 1 against. The Clerk was to write to Brymbo Football Club to advise them of the decision.

#### 15. CORRESPONDENCE

ABC DAY NURSERY LEAFLETS  
 CO-OPTION OF MEMBERS WCBC  
 ONE VOICE WALES CONFERENCE AND AGM  
 WREXHAM ENVIRONMENTAL NETWORK QUESTION TIME  
 COMMUNITY RENEWABLE ENERGY COURSE  
 WCBC OLDER PEOPLES COMMISSIONING TEAM QUESTIONNAIRE  
 MAYORS CIVIC VISIT TO THE CHURCH  
 FCC WREXHAM PFI LTD COMMUNITY LIAISON MEETING

#### 16. ACCOUNTS FOR PAYMENT

2340 CAME & CO ANNUAL INSURANCE	4604.18
2341 WCBC RATES OFFICE 4 CAM HSE	174.00
2342 WCBC RATES EX OFFICE 4 CAM HSE	678.00
2343 NWP POWER	622.16
2344 SCOTTISH POWER	967.68
2345 BTRT HIRE OF ROOM 15/5	20.00
2346 JDH BUSINESS INTERNAL AUDIT	150.00
2347 ENCORE OFFICE SUPPLIES MAINT PHOTOCOPIER	43.20
2348 GRB BUILDERS CAM HSE	2180.00
2348 CHAIRMANS ALLOWANCE	900.00
2350 BM HUGHES REFUND OF POSTAGES	18.60
2351 B M HUGHES SALARY	449.29
2352 INLAND REVENUE	112.32
2353 T CROFTS BWLCHGWYN WAR MEM	125.00

The meeting closed at 9.02 p.m.

Signed ..... Chairman