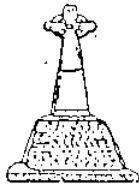


BRYMBO



CYNGOR CYMUNED COMMUNITY COUNCIL

Bethan M Hughes Clerk and Financial Officer

15 Chestnut Avenue Wrexham LL12 7HS

MINUTES OF THE MEETING OF BRYMBO COMMUNITY COUNCIL HELD ON TUESDAY 14TH MAY 2019 AT BRYMBO ENTERPRISE CENTRE

Present (Chairman) Cllr P Rogers

Brymbo Ward- Councillors D Ashworth, K Mathews, S Monti, L Prince, S Rawlinson and M Shone.

Tanyfron Ward- Councillors D Griffiths and N Plevin-Kelly

Bwlchgywn Ward- Councillors J Bassford-Barton and L Steele.

Apologies- CBC Kelly. Councillor M White.

The minutes of the meeting held on Tuesday 9th April 2019 were confirmed as a true record and assigned by the Chairman.

DECLARATION OF INTEREST-None

2. POLICING

Incident update from 01/04/2019 to 30/04/2019

Anti-Social Behavior Issues/Trends

ASB Personal – 3 including disputes between neighbors and unwanted Facebook posts.

ASB Nuisance – 7 including cars driving erratically and low level disputes between neighbors

ASB Environmental – 0

Crime Issues / Trends

Theft – 0

Burglary – 1 of dwelling where a mobile phone was taken

Criminal Damage – 2 including the damage of fence panels and the damage of a window in a derelict house.

Other News/PCSO activities

Due to a reduction in PCSO's the areas in which PCSO's now cover are larger. Due to shift patterns and rest days it is not always possible that a PCSO will be at council meetings. If you wish to discuss any issues then feel free to contact either Andy or Hannah via email or by phone.

Please use 101 or 999 to report issues, these can then be investigated accordingly.

3. COUNTY BOROUGH COUNCILLOR'S REPORTS

CBC Rogers told members that BDL had launched a pre-application consultation and it was on display at the Enterprise Centre and the website of Brymbo Park. Cllr Shone said that he had noticed in the previous month's minutes that there were issues with the land being gifted and asked where this was going? CBC Rogers said that there was a solution and he had been told that it had been resolved however he had not been informed as to how. He said the new school site had now been pegged out and things were moving positively. He said that with regards to the Heritage site the transfer of the freehold would only be made once planning had been agreed. Legal aspects were being finalised and Cllr's needed to put forward any questions they may have. Gary Brown from the heritage project had asked residents to put forward a new visitor attraction name for the site. CBC Rogers said that he felt there was no need for a new name for the site. Cllr Rawlinson said that any name should include Brymbo and heritage. CBC Rogers said that as members felt strongly about the change of name perhaps the Clerk would write to BHG. Cllr Ashworth proposed and Cllr Monti seconded that the Clerk write to BHG regarding the name change. A vote was taken. All were in favour.

4. ROADS

CBC Rogers told members that the road resurfacing schedule was due to be published later that month.

5. BUS SHELTER SERVICES AND STOPS

No further information.

6. PLAYING FIELDS AND PLAYGROUNDS

No further information.

7. FOOTPATHS/LIGHTING

CBC Rogers said that the trial LED lighting in Brymbo was a success. The light from the lanterns was very good and much better than the LED that had been replaced previously in the village. A meeting would be arranged with Mark Collier to finalise the plans for replacing all the lanterns.

8. WAR MEMORIAL

No further information.

9. PLANNING ERECTION OF TWO STOREY REAR EXTENSION

22 BRYN GWENFRO TANYFRON

P/2019/0287 No observations

ALTERATIONS TO DWELLING INCLUDING ERECTION OF BALCONY WITH EXTERNAL STAIRS, USE OF LOFT SPACE AS CRAFT ROOM AND

NEW/REPLACEMENT WINDOWS

MAYVILLE HOUSE TANYFRON

P/2019/0322-No observations

NOTICE OF APPEAL AT LAND ADJACENT TO GRAIG WEN FARM OFF BRYMBO ROAD BWLCHGWYN

10. BWLCHGWYN VILLAGE HALL

The Clerk had written to Denise Garland and had requested that all correspondence be forwarded to her from Fields in Trust and the Charity Commission as there was nothing to clarify their requests in writing, which BCC's solicitors needed. She had received an e-mail back, however there was no correspondence from either organisation merely bullet points with the progress so far. The Clerk had then received an e-mail from Sharon Roberts of WCBC on the 24th April 2019 requesting that a meeting be arranged to discuss the village hall. The Clerk had written back to say that before a meeting could be arranged the CC's solicitors had advised her that they needed to see all correspondence between WCBC, Fields in Trust and the Charities Commission before they could pursue the matter. She asked if Ms Roberts could kindly arrange for all the requests that the Fields in Trust and the Charity Commission had made, be sent to her in order for her to pass to the solicitors who could then advise her further. No documentation had been received only an acknowledgement of the e-mail.

11. INTERNAL AUDIT REPORT /ANNUAL RETURN

The Clerk read out the internal audit report from JDH Business services. There were 5 issues raised.

Issue 1-Cheques 3354, 3355 and 3356 had not been approved within the Council minutes. This was an error by the Clerk and she would try to ensure it would not happen again.

Issue 2-The level of fidelity cover had increased to £283,000. However the maximum projected cash and bank balances as at 31/03/19 was circa £294,000. The Clerk had adjusted this with the insurers.

Issue 3-The general reserves at 31/03/19 exceeded 12 months of expenditure and sector guidance recommended that general reserves be between 3 and 12 months operating expenditure. The Clerk said that members now needed to move forward with the capital project for Bwlchgwyn as this was crucial before next year's audit. The project had been discussed for almost 6 years and nothing had been agreed upon. Cllr Jeanette-Bassford said that the 3 Councillors from Bwlchgwyn had been in discussions regarding the building of a MUGA. The Clerk asked that they come together and after the summer recess bring the plan before full Council in order that progress be made.

Members agreed.

Issue 4-The Council had incurred expenditure of £30,000 on new play equipment and resurfacing at the new Cae Merfyn playground, however they had not been added to the asset register. The Clerk told members that the play equipment was not owned by the CC. The CC had funded the project and had agreed to pay for the maintenance as they did with the other 10 play areas in the 3 villages. None of the other equipment was on the asset register. The land on which the playground had been built was owned by WCBC and the CC had no lease on it. The decision made by the CC was to fund the building of the playground and maintain it in future years.

Issue 5-The financial regulations required 3 quotations on contracts over £7000.00. The CC had a maintenance contract with Jones Lighting and no evidence of three quotes being received. In June 2013 BCC went into partnership with the other CC's regarding the Jones Lighting contract. Tenders had been made and opened at a special meeting in June 2013. BCC agreed to join forces with the other CC's as this

reduced costs. Copies of the contract were circulated to each CC. As Jones Lighting were the maintenance contractors, BCC agreed that Jones Lighting would replace all their existing lanterns with the new LED lamps which were more cost-effective and environmentally friendly. The Clerk had sought advice from Gwersyllt CC who had undertaken the same work in April 2018. They told her that as the work was replacing lanterns they had not put the work out to tender as their maintenance contractor (Jones Lighting) would undertake the work. Also, BCC were already in a maintenance contract with Jones Lighting who could not guarantee maintenance of work by any third party. The Chairman suggested that as £7000.00 had been the amount the CC had agreed upon for contracts perhaps this needed to be looked at again. Cllr Ashworth said that perhaps The Clerk could discuss with other CC's regarding limits for maintenance expenditure, quotations and capital expenditure. She said this would make things clearer and safeguard the Clerk when Audits were being undertaken. The Clerk agreed to do this.

In the follow up from the previous year the recommendation had been made that as a receipt had not received by Bwlchgwyn Cabin Crew the Internal Auditor had recommended that all receipts for significant grants /donations should be secured. The Internal Auditor had said that there was no evidence in 18/19 of this been carried out. The Clerk would seek the advice of the Internal Auditor on what amount was significant. It was agreed that the Annual Return be approved by Council and the Chairman and Clerk signed the Annual Return. The Clerk told members that all the documentation with regard to the External Audit would now be sent to the Auditors.

12. CORRESPONDENCE

None received.

13. ACCOUNTS FOR PAYMENT

3384	BTRT HIRE OF ROOM 09/04 & 16/04	60.00
3385	SCOTTISH POWER B GREEN	38.30
3386	VRON GARDEN SERVICES BWLCHGWYN W/MEMORIAL	134.36
3387	WREXHAM COMMERCIAL SERVICES LITTER BRON GREEN	126.00
3388	SCOTTISH POWER TYF MUGA	193.97
3389	WCBC LODGE COMM CENTRE	25.28
3390	FLINTSHIRE YOUTH EXCHANGE DONATION	100.00
3391	LLANGOLLEN INT MUSICAL EISTEDDFOD	200.00
3392	HOPE HOUSE HOSPICES DONATION	150.00
3393	EASILY DOMAIN RENEWAL	18.00
3394	AMAZON TENT PEGS BRON GREEN	13.44
3395	B HUGHES REFUND OF POSTAGES	9.97
3396	B M HUGHES SALARY	*
3397	JDH BUSINESS SERVICES LTD INTERNAL AUDIT	214.20
3398	B M HUGHES REFUND STATIONERY	10.47
3399	ENVIROCLEAR SITE SERVICES BRONWENS GREEN	744.00
3400	EXCELLO LAE LDP BRYMBO	600.00
3401	SCOTTISH POWER LTD ENERGY	1051.49

The meeting closed at 7.30 p.m.

Signed Chairman